

# College of Saint Rose

### & Other Prohibited Misconduct

 Sexual Harassment Sexual Assault/Rape Domestic Violence

#### What To Do

- 1. If someone tells you they have experienced abuse or violence, first respond with empathy and listen to them, offer them support and encourage them to seek help and counseling as soon as possible.
- 2. If the individual's safety is an immediate concern, call 911 or contact Saint Rose Security.
- 3. Tear this card at the perforation. Keep this half for your information, and provide the other half to the individual who experienced the violence.

\*New York State Law requires that all College employees except those listed above serve as responsible employees and are mandated reporters.

- Dating Violence
- Stalking
- Gender-Based Harassment
- 4. Report the incident to the Title IX Coordinator listed on the back of this card in accordance with Campus policies and procedures.
- 5. If you have any questions about this process, email the Title IX Coordinator at titleix@strose.edu.
- 6. For confidential reporting, you may report to Counseling Center, Health Services or Spiritual Life.

#### What To Know

- This was not your fault. You are not alone.
- You have the right to choose whom you will talk to, what resources you will use, what you will say, and when you will say it.
- · If you choose to share your experience, your disclosure will be taken seriously and you will be treated with dignity.
- The College does not tolerate abuse or violence, including sexual harassment, sexual assault, intimate partner violence, or stalking.
- You will be protected from retaliation. The College does not tolerate acts of retaliation against anyone participating in an investigation.

#### **Options**

- You have many resources available to you at Saint Rose and in the community, including options for support, advocacy, counseling, and medical care (see reverse).
- You have the right to report to the **police or** local law enforcement to initiate a criminal process.

Saint Rose Security: 518.454.5187 Albany Police: 518.458.5660 OR 911 NYS Police 24-hr Hotline: 1.844.8457269

• You have the right to report to the College to initiate an administrative process.

 Title IX Coordinator Kateeka Harris, titleix@strose.edu www.strose.edu/titleix, 518.223.2550  $( \mathbf{ } )$ 

### If you have experienced **harassment, abuse or violence:**

#### **Campus Resources:**

#### **Community Resources:**

• Counseling Center: 1006 Madison Avenue, 518.454.5200

• Health Services: 190 Partridge Street, (rear entrance) 518.454.5244

• Spiritual Life: 959 Madison Avenue, 518.454.5296

• Title IX Coordinator: 518.223.2550

• Campus Security: 340 Western Avenue, 518.454.5187

Albany County Crime Victim and Sexual Violence Center 24-hr. Hotline: 518.447.7716

Equinox, Inc. 24-hr. Domestic Violence Hotline: 518.432.7865

The Legal Project: 518.435.1770

In Our Own Voices: 518.432.4188

Albany Medical Center (SAFE exams are free): 47 New Scotland Road, Albany, 518.262.3131

**St. Peter's Hospital (SAFE exams are free):** 315 S. Manning Boulevard, Albany, 518.525.1550

## If someone tells you they have experienced **harassment, abuse or violence:**

#### Who Needs to Report?

All Saint Rose employees, including student employees, are required to report to **Kateeka Harris, Title IX Coordinator,** titleix@strose.edu, 518.223.2550

Exceptions to reporting are made for **employees** who operate under statutorily protected confidentiality (i.e, licensed health services, campus counseling services and sexual assault advocates). If you have questions about whether to report, please call the Title IX Coordinator.

#### Why Do You Need to Report?

- To ensure the individual has access to all available resources.
- To enhance campus safety.
- To comply with Title IX and other federal and state laws and regulations if someone tells you they have experienced harassment, abuse or violence.

#### **Tell The Individual**

Read the following paragraph to a person reporting to you:

"You have the right to make a report to Saint Rose Security, local law enforcement, and/or State Police, or choose not to report; to report the incident to the College; to be protected by the College from retaliation for reporting an incident; and to receive assistance and resources from The College of Saint Rose."

#### **Prohibition on Retaliation**

The College prohibits retaliation of any kind. The College does not tolerate acts of retaliation against anyone for filing a complaint or participating in an investigation. Every effort will be made to protect your privacy.