

CHECKLIST FOR FINANCIAL AID AND BURSAR OFFICES

- (1) **Filed FAFSA School Code: 002705 Website: www.studentaid.gov**
 - Make all/any necessary corrections requested
 - If selected for Verification, send all required information to the Financial Aid Office
- (2) **Received Award Letter from the Financial Aid Office**
 - If not, check with the Financial Aid Office for any outstanding requirements
- (3) **Accept aid online through Bannerweb secure site (bannerweb.strose.edu).**
- (4) **For Undergraduate NYS Residents Only: TAP Application has been filed**
 - School Code: 0140 Website: www.tap.hesc.ny.gov/totw/
 - Received TAP Award Certificate from NYSHESC
 - Award is sent electronically if e-mail address has been provided
 - Student account will be updated to reflect official amount reported by NYSHESC
- (5) **Completed Master Promissory Note (MPN) for Federal Direct Loan(s)**
 - Go to <https://studentaid.gov/mpn/> to complete the MPN
 - Loans will not be applied to your student account until the MPN is completed
 - Parents borrowing from the PLUS loan program must also complete the MPN
- (6) **Completed Federal Direct Loan Entrance Counseling**
 - Go to <https://studentaid.gov/entrance-counseling/> to complete loan entrance counseling
- (7) **Submitted all outside funding/scholarship information to the Bursar's Office at bursar@strose.edu**
 - Regional/local Scholarships, ACCES-VR vouchers, EIP, Veterans Funding, etc.
- (8) **Received billing statement from the Bursar's Office**
 - Check your Saint Rose email for E-Bill notifications
 - Anticipated billing dates: Fall 2023: June 20, 2023
 Spring 2024: December 1, 2023
- (9) **Reviewed bill for accuracy of classes and financial aid**
- (10) **Payment due dates:** Fall 2023: August 3, 2023
 Spring 2024: January 2, 2024
- (11) **Reviewed my payment options (if there is a balance due)**
 - Payment in full directly to the College
 - Set up a monthly payment plan (see our website for more details)
 - Opted for alternative loan (Note: Make sure the loan has been approved and the documentation completed)
- (12) **Your student account may be viewed online by logging into your account at <https://bannerweb.strose.edu>**