

Application for Independent Study
The College of Saint Rose

Student's Name _____ Major _____

Student ID Number (**Required**) _____ Number of Credit Hours _____

Title of Independent Study _____

substitution for which program requirement _____
(if applicable)

Departmental Prefix _____ / 499 – Undergraduate
_____ / 598 – Graduate

Semester _____

A clear, substantiated and detailed description of the project must be attached to this application. The description should include the following: (1) aims of the study, (2) content of the study, (3) methods and working bibliography, (4) related activities, if applicable and (5) method of evaluation.

This completed form with required signatures of approval must be submitted to the Registrar's Office at the time of registration within established College deadlines.

I request registration for this Independent Study:

Student's signature: _____

Students must obtain the following signatures for approval:

Full-Time Faculty Member
who will guide the student _____ / _____
(Please **print** name) (Signature)

Academic Advisor's signature _____

Department Chair's signature _____

School Dean's signature _____ Date _____

<p>**FOR REGISTRAR OFFICE USE**</p> <p>(1) CRN & Section Number _____</p> <p>(2) Session Registered _____</p>
--

Independent study is available to matriculated students. An independent study may take the form of research, tutorials, directed readings, or special projects under the direction of faculty members with whom students consult periodically during the semester. Each independent study must have a faculty advisor and requires a formal application to be on file in the Registrar's office at the time of registration or by the deadline posted on the academic calendar (approximately two weeks from the first day of classes).

Students who wish to pursue independent study have the responsibility to secure approvals and consent from a faculty member in the academic discipline, realizing that a faculty member may not always be able to accommodate requests.