The College of Saint Rose Emotional Support Animal Agreement

The Student Handler identified below has been approved by the Office of Services for Students with Disabilities (the Office) for the disability accommodation of having the listed Emotional Support Animal live with them in College of Saint Rose housing:

Student Handler Name: ________________________________________
Student ID: __________________________________________
Phone Number:__________________________________________
Email Address:______________________________________________
Campus Address:______________________________________________

Type of Animal: ___________________ Name of Animal: _________________________

Physical Description of Animal: ___________________________________________________

In accepting the accommodation of an Emotional Support Animal, the Student Handler is responsible for the following:

- All students must comply with all College rules regarding noise, safety, disruption, and cleanliness. The Student Handler must ensure that the Emotional Support Animal does not create persistent odor, noise or disturbance and does not create a safety risk by the presence and storage of food and/or pests such as ticks and fleas.
- The Emotional Support Animal Approval sign provided by the Office must be posted on the inside of the door of the residence where the Emotional Support Animal is housed.
- The student must have an established pre-existing relationship with the Emotional Support Animal.
- Emotional Support Animals must be housebroken or caged in a manner where the waste is contained. The Student Handler must remove, or arrange for the removal of, the animal's waste and dispose of all waste in a timely manner. The Student Handler must discuss the appropriate waste disposal method and/or location with Residence Life staff.
- When leaving the room/apartment, the Emotional Support Animal shall be restrained with a 6 foot or shorter leash or be transported in a container. If on a leash, an identification tag must be prominently displayed. Residence Life staff will inform the Student Handler where the animal is permitted to be present on the college campus.
- The Emotional Support Animal may not be left unattended for any unreasonable length of time. This amount of time will be determined in consultation with the student and a veterinarian.
- Emotional Support Animals must be current with appropriate immunizations and vaccinations and, when applicable, wear a rabies vaccination tag. Current immunizations and vaccinations records must be submitted to the Office with this Agreement and updated as necessary.
- If the Emotional Support Animal is a dog, the student must comply with Albany County and/or City of Albany dog control and licensing laws, and with all responsibilities regarding animal rights and all other owner responsibilities. The Student Handler should make inquiry before bringing the animal to campus as some breeds may be prohibited.
• As with anyone living in campus housing, the College may bill the student for damage beyond normal wear and tear or for necessary cleaning above and beyond the standard cleaning of the room. If fleas, ticks, or other pests are detected through routine inspection, the student will be responsible for the expense of pest treatment beyond standard pest management used in College housing and must make arrangements to prevent future infestation.
• The Student Handler must inform the Office within 10 days when the Emotional Support Animal is no longer living with the Student Handler.
• The Student Handler must inform the Office if the Student Handler is making any room or roommate changes, at which time a new Emotional Support Animal Agreement may be completed with the Office.

The following are some, but not all, circumstances which will prompt the College to withdraw its consent for the Emotional Support Animal to live in College housing:
• The animal is found to be mistreated or neglected by the Student Handler.
• The animal poses a direct threat to the health or safety of others.
• The Student Handler does not comply with the above responsibilities.
• The animal’s presence results in a fundamental alteration of the College’s program or operations.
• The animal or its presence creates an unmanageable disturbance or interference.

An Alternate Caregiver must be identified to care for the animal in the event the Student Handler is unavailable due to an emergency. That Alternate Caregiver is responsible for fulfilling all obligations of the Student Handler set forth within this document for the entire duration of time that the Student Handler is unavailable.

Alternate Caregiver Name: ________________________________________________
Relationship to the Student Handler_____________________________________
Phone number: __________________________ Email address:_________________________
Address:____________________________________________
Signature of Alternate Caregiver:__________________________________________________

In an emergency when the Student Handler is unavailable, the College will attempt to contact the Alternate Caregiver. If the Alternate Caregiver is unavailable, the College may arrange with the Albany City Animal Control Officer to care for the Emotional Support Animal at the sole expense of the Student Handler. The Student Handler will be responsible for paying all fees associated with such emergency care, including transportation to and from the facility, room and board.

Roommate Agreement: As the roommate/suitemate of the Student Handler, I agree that the Emotional Support Animal designated herein may live with us in our residence hall room.

Name(s) please print:_____________________________________________________________
Signature: __________________________ Date:________________
Signature: __________________________ Date:________________
Signature: __________________________ Date:________________
Signature: __________________________ Date:________________
In exchange for the Student Handler having permission to have the listed Emotional Support animal live with them in College of Saint Rose housing, the student agrees to indemnify and hold harmless the College of Saint Rose from any liability or property damage resulting from the presence or actions of the Emotional Support animal, during the time that the animal is on College owned or operated premises.

Limitation on Room Assignments: By requesting the accommodation of being authorized to have an Emotional Support animal, if necessary, the Student Handler is accepting the limitation of choice of housing options that might otherwise be available.

This Agreement must be renewed yearly or if housing arrangements change during the period covered by this Agreement.

This agreement is in effect from ______________ through ______________

Student Handler Signature: ____________________________ Date: ______________

Director Signature: _________________________________ Date: ______________