

PASS/FAIL ELECTION

- Full-time undergraduate students may elect to take one course each semester, including courses that fulfill liberal education requirements, on a pass/fail basis.
- In addition, physical education courses may be taken pass/fail as well as any course with mandatory pass/fail grading.
- Not all courses are eligible for pass/fail grading. Consult with the Registrar's Office to see if the course can be elected for pass/fail.
- If the course fulfills a major requirement, the student must determine if pass/fail is an option for that particular major. Consult with your advisor and the college catalog for specific requirements for each major. Most majors do not allow pass/fail elections.
- The election to take a course on a pass/fail basis must be declared within the first two weeks of the fall or spring semester by submitting this completed form to the Registrar's Office. Deadlines are listed in the Academic Calendar posted online.
- Only one course for the entire summer may be elected for pass/fail grading (not one course per summer session). Deadlines for electing pass/fail grading in the summer are listed in the Academic Calendar with different due dates for the various summer sessions.
- Students will want to consult with their academic advisor prior to making this election to review their academic goals and Grade Point Average (GPA).

Name _____ Student ID# _____

Course Number and Section _____ - _____ Title _____

Term: Fall 20____ Spring 20____ Summer 20____

Student Signature _____ Date _____

Advisor Signature _____ Date _____
(strongly recommended but not required)

Date Processed _____

By _____