Program Update  by Kevin Baughman, Ph.D. – Program Coordinator
Warm greetings to all our College of Saint Rose alumni, students, and colleagues! January marks the beginning of a new year and that also brings more changes. We’re moving our offices effective January 6 into Lally Hall. My office will be in #346 Lally – third floor. My office hours will be Thursdays 1-4 pm and by appointment. Kathleen Roark, our Educational Leadership program secretary (who takes care of so many important details) will be on the first floor of Lally in the School of Education offices. Kathleen’s role in the program will remain fully engaged in supporting our Educational Leadership student needs, the new SDBL on-line program, CITE support and our ILEP program. She will continue to be very busy.

We will soon be in process for seeking approval from the New York State Education Department (NYSED) for offering an on-line School District Business Leader (SDBL) program beginning with a cohort of students in September, 2015. School district needs for school business leaders continues to grow and many prospective students work and live in areas where access to quality higher education opportunities is limited. This program already is drawing interest statewide by word of mouth since we will not publicize this program until we have received final College and NYSED approvals. Contact me if you or someone you know might be interested in learning more about this program.

With the Call to Leadership cohort active, coupled with the new on-line SDBL, ensuring our students receive high quality experienced instructors remains a priority. Absent an additional regular faculty member for the program, we will continue to recruit outstanding adjunct instructors. Later in this newsletter are introductions of additional new program instructors.

Finally, we will once again be offering a “Tap on the Shoulder” informational program on Tuesday, March 24 at the BOCES Schoharie Technical Center in Schoharie, New York from 4:30-6:30 pm. We will ask area school leaders to “tap” a prospective student who has the special abilities and interests in becoming a school leader. We will send out more information later. We will also be looking for current school administrators who are graduates of our program to serve on a presentation panel during the program that evening. Please indicate your interest in serving on this panel by contacting Kathleen Roark at Roarkk@straose.edu. To our many alumni, past and current students, teachers, and school leaders receiving this periodic newsletter, we wish everyone an inspiring and exciting Winter and Spring. Thank you for all you do for our children every day. You make a remarkable difference in their lives.

Important Upcoming Dates
Jan. 21 Wed.  (Short) SBL Test Prep (7:00-9:00 pm) Location: Albertus 103
Mar. 12 Wed.  CASDA Program on Networking/Role Model Location: TBA
Mar. 24 Tues.  Tap on the Shoulder Rally #2 (Terrace Room, Schoharie Career & Tech Center, Schoharie, NY)
March 28 Sat.  M.S. Comprehensive Exam (8:00A-12:00) Lally 123
March 28 Sat.  SBL Test Preparation (Part 1 & 2) Lally 8:30A-12:00 (Lally 147)
April 21 Tues.  Summer/Fall 2015 Internship Orientation (5:00-7:00 pm) Location: Albertus 216
Educational Administration & Leadership Programs Contact Information

Interim Dean, School of Education
Dr. Margaret McLane
Phone: 458-5388
Email: Mclanem@strose.edu

Chair, Counseling and Leadership Programs
Dr. Claudia Lingertat-Putnam
Phone: 337-4311
Email: lingertc@strose.edu

Program Secretary:
Kathleen Roark
Phone: 454-2078
Email: roarkk@strose.edu

Coordinator, Educational Leadership Program
Dr. Kevin Baughman, Faculty – Assistant Professor
Phone: 454-5259
Email: Baughmak@strose.edu

Dr. Perry Berkowitz, Faculty (retiring July, 2015)
Phone: 458-5462
Email: pberkowitz@aol.com

Nancy Noonan
Internship Coordinator & Adjunct Faculty
Email: noonan@strose.edu

Part-Time Faculty Instructors

Nancy Andress
Email: Andressn@strose.edu

Dr. Lynne Wells
Email: Wells.Lynne@neric.org

Matthew Sloane
Email: SloaneMa@egcsd.org

Dr. Mark Jones
Email: mark.jones@neric.org

Susan Swartz
Email: SSwartz@sgcsd.net

Dr. Ryan Sherman
Email: rysherm@schuylerville.org

Kathy O’Boyski-Butler
Email: koboyski@lansingburgh.org

ATTN: Current Students Who Register for Courses On-line
As we approach each new semester, current students sometimes indicate to faculty that no registration information for the upcoming semester was ever received. According the Registrar’s office, college policy is to only send registration information to your local Saint Rose email address. If a student checks this email address, they will usually find the registration information there. When students don’t use or check it often, it is suggested that a student go in once and setting up an automatic forward to their personal email so they don’t miss this important information. Also remember, new enrolled students must receive their first PIN from the advisor. For each subsequent semester, registration Alternate PIN works as follows: Spring: Students receive PIN for Summer/Fall; Fall: Students receive PIN for Spring courses.

People Wanting to Complete SDL Certification – the “Short SDL” Program
For school leaders who have the older Subject Area Supervisor (SAS) or the current School Building Leader (SBL) certification lack required certification to function in any district level administrative position. District level positions require either the older School District Administrator (SDA) or the current School District Leader (SDL) certification. We offer a “Short SDL” program. If you are a recent graduate of The College of Saint Rose Educational Leadership SBL program, you would likely only need to take EDA 601/602 – a six-credit summer Leadership Academy plus pass the NYS SDL assessment. For school leaders from Saint Rose who graduated seven or more years ago or for leaders graduating from other institutions, the credit requirements may be slightly different depending upon background and courses taken. Contact our Educational Leadership office for more information.
Recent College of Rose Alum Needs Your Assistance
Kevin Calacone (Cohort 9A) is currently working on his doctoral dissertation at The Sage Colleges, but he needs your help! Kevin is looking to interview high school principals with five or fewer years of experience. If you meet these qualifications, or know someone who does, please contact Kevin at 518-378-0883 or calack@sage.edu for more information or to participate in this qualitative study. All names and school districts will be kept confidential.

Short-Session Test Prep Planned January 21
By special student request, we will offer a short-session test prep from 4:30-6:30 pm in Albertus 103 on Wednesday, January 21 available to all students in our Educational Leadership programs. Please contact Kathleen Roark, program secretary to register: Roarkk@strose.edu.

Spring Internship Orientation Scheduled for April 21
If you plan to begin your internship during the summer or fall 2015, you should plan to attend the orientation session to be held on Tuesday, April 21 from 5 to 7 PM in Albertus 216. This required orientation session will review all requirements of the multi-part application process, leading to a comprehensive proposal for your internship. We recommend that you review the internship guide available online at our Educational Leadership web page before the April 21 meeting. Be prepared with questions. You should have initial conversations with your proposed site supervisor so that you can begin to agree upon major projects and work responsibilities during the internship. This will prepare you to begin the application process. Mark your calendars now.

NYSTCE School Leadership SBL Assessment Preparation Session Scheduled
We will be offering the SBL Assessment Preparation: Parts 1 & 2 (Part 107 & Part 108 of exam) for any Saint Rose Educational Leadership student who is contemplating taking the assessment beginning with the April 25 SBL testing window. The test preparation session Parts 1 & 2 will be held on Saturday, March 28 in Lally 123 from 8:30am-12:00. Pre-registration is strongly advised. Prior to attending, download the study materials to your laptop from the google docs listed below: https://drive.google.com/file/d/0B1tenFGmdgg-eWJuZE1oTAzWkJ/edit?usp=sharing.

The SLAs are offered during the following testing windows listed below. For more information, go to: http://www.nystce.nesinc.com/index.asp

<table>
<thead>
<tr>
<th>School Building Leader Administrations</th>
<th>School District Leader/School District Business Leader Administrations</th>
<th>Score Report Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Feb 14–March 2, 2015 not including Sundays</td>
<td>Feb 25–March 7, 2015 not including Sundays</td>
<td>March 25, 2015</td>
</tr>
<tr>
<td>April 25–May 11, 2015 not including Sundays</td>
<td>May 6–May 16, 2015 not including Sundays</td>
<td>June 3, 2015</td>
</tr>
</tbody>
</table>
EDA 546 & Internship Seminar Guest Speaker – Kevin Harr, Esq.

Kevin Harren was the guest presenter at a recent Internship Seminar for The College of Saint Rose school leadership students. Harren, has over 32 years of practicing school law, including legal counsel for NYSUT as well as leading the Labor Relations Service for Capital Region BOCES before his recent retirement. Harren spoke on a variety of legal areas including progressive employee discipline, negotiations, child abuse prevention and reporting, free speech, and search and seizure.

Congratulations to David Stadtlander for Grant

Congratulations to David Stadtlander for being the recipient of a New York State AHPERD Capital Zone Mini Grant of $750. Dave is completing his SBL certification program at The College of Saint Rose. While Dave was in last Summer’s EDA 550 Finance class, the curriculum included information on grant writing including a requirement to apply for grants. David is the first of possibly more students whose submitted grant was successful. Congratulations again to David!

2014-15 School Administrative Appointments for School Leadership Saint Rose Alumni

Congratulations to a number of 2014-15 administrative appointments of Saint Rose alumni graduates of our Educational Administration and Leadership programs. Lawrence Moultrie has accepted a position as Assistant Principal at Stanley Upper Elementary School in the Rome City School District. Other appointments from this past Fall include: Kurt Redman, Assistant Principal in Queensbury; Trini Hernandez, Assistant Middle School Principal in Amsterdam; Loida LeWinter, Assistant Principal in Watervliet; Robert LaCasse, Associate High School Principal in Hudson; Ray Ruby, Assistant High School Principal in South Glens Falls; Craig Shull, High School Principal in Ichabod Crane; Thomas Giglio, Director of ESL/Refugee Services in Albany City; and Andrew Kourtz, Elementary Principal in New Lebanon.

Welcome to New Program Instructors

Dr. Mark Jones

Dr. Mark Jones will be teaching EDA 550 School Finance beginning in the summer session, 2015 to the New Era Cohort group (EDA 550-GT-1). This spring as time available, Jones will spend time working with Kevin Baughman who will be teaching the same course this semester.

Jones joined Capital Region BOCES in 2005 and as Deputy District Superintendent and Chief Operating Officer. He oversees day to day administrative operations of the BOCES, including finance, employee services, regional information center services, management services and facilities. Previously he was Assistant Superintendent for Management Services at the Otsego Northern Catskill BOCES, the Executive Director of the Catskill Area School Benefit Plan, the Business Manager for WSWHE BOCES, Business Manager at the Hartford Central School District and Vice President of Operations at the Ticonderoga Federal Credit Union.

Jones holds a master's degree from the University at Albany, a bachelor's degree from Skidmore College and a doctorate in Educational Administration from Sage Graduate College.
New Program Instructors – continued from previous page

Susan Swartz

Susan Swartz will be teaching EDA 510 -01 Supervision of Instruction this spring semester. She is superintendent in the Scotia-Glenville Central School District where she is currently in her tenth year. She has served in several leadership roles throughout her career.

Prior to becoming superintendent at Scotia-Glenville, Ms. Swartz served as Assistant Superintendent for Curriculum, Instruction and Learning in the Shenendehowa Central School District. Her roles prior to Assistant Superintendent included Director of Student Services and Coordinator of Instructional Support Services. During her teaching career, Ms. Swartz taught children with disabilities in both public and private settings, in kindergarten through twelfth grade. Ms. Swartz has extensive experience in developing and implementing budgets, human resource management, and teaching and learning. In addition to her duties at Scotia-Glenville, Ms. Swartz is a member of the Council of School Superintendents, American Association of School Administrators, and Association for Supervision and Curriculum Development. She is in her second year as co-chairperson of the Capital Region BOCES Special Education Services Advisory Committee and is a member of the joint Questar III and CR BOCES Legislative Committee. She has also served as an adjunct faculty member at Russell Sage College.

Susan and her husband Michael reside in Glenville with their German Shepherd Queenie. In addition to providing care to her extended family, Susan serves her community through Rotary and actively mentoring students enrolled in administrative programs.

Dr. Ryan Sherman

Dr. Ryan Sherman has been serving as superintendent of the Schuylerville Central School District since July 2009. He previously served as superintendent of the Argyle Central School District and as junior-senior high school principal in Argyle. Dr. Sherman began his career as a seventh- and eighth-grade social studies teacher and middle school curriculum leader in the City School District of Albany.

Dr. Sherman has worked in education since 1998 and became the youngest superintendent in New York State when he was promoted to lead the Argyle Central School District in 2004. He earned his doctorate in education from The Sage Colleges, his master’s degree in teacher education from The College of Saint Rose and his bachelor’s degree in education from The College of Saint Rose.

Dr. Sherman is affiliated with the National Center for Educational Research and Technology and currently serves on the Pupil Benefits Plan Inc. Board of Directors, the Glens Falls National Bank and Trust Company Eastern Regional Development Board and as chairman of the WSWHE BOCES Health Insurance Consortium Committee.

Dr. Sherman’s expertise and research interests in addition to school and district leadership, include improving literacy skills and supplementing and enhancing class lectures with innovative technology. Dr. Sherman co-authored the article “Succession Planning Done Right,” which was published by the American School Board Journal in 2002. The article discusses school district preparation for leadership changes due to school superintendent shortages in the United States. Dr. Sherman lives in Saratoga Springs with his wife and three sons where he volunteers as a youth basketball and baseball coach. Ryan will be co-teaching EDA 601 & EDA 602 during Summer 2015 with Kevin Baughman.

Kathy Oboyski-Butler
Kathy Oboyski-Butler worked in grade PK-12 public education for 31 years serving urban and suburban communities as a teacher, teacher leader, staff developer, and assistant superintendent. Upon retiring, Kathy joins the College of St. Rose, her alma mater, in the Educational Leadership program as an instructor teaching EDA 503 Curriculum. Her interests include curriculum, assessment and data, effective teaching and leadership. When not working with schools, she enjoys spending time with her family in the Thousands Islands and in Myrtle Beach, South Carolina.

**Faculty Professional Activities**

Our program faculty (present and recently retired) is active in the leadership field when not engaged in teaching. These activities ensure our instructors can relate real life practices with leadership theory and demonstrates life-long learning and service to the field. John Falco is preparing for the arrival of 16 new International Leadership in Education Program (ILEP) students in January. Perry Berkowitz, retiring in June, is currently teaching an on-line version of EDA 505 to students in Massachusetts from his home in Florida. Program Coordinator Kevin Baughman, recently conducted a Board of Education/Superintendent workshop for a school district in Central New York on strategic planning, and is assisting the Capital Region BOCES with the superintendent search for the Voorheesville School district.

**Attention Experienced Alumni – We Covet Your Expertise!**

The perspective of theory into practice is embodied within our Educational Leadership program. As a practitioner program with a strong focus on successful leadership practices that lead to student growth and achievement, we must always ensure that the experiences and voice of practicing school leaders always remains strong in our program and courses. We accomplish this through utilizing adjunct professors and enriching courses and content with speakers and presenters ranging from current school administrators to officials from the New York State Education Department. Please consider sharing your experiences and expertise with our students and program by contacting Kevin Baughman at Baughmak@strose.edu or calling the Educational leadership Programs office.

**E-Mail Address or Position Change? Please Let us Know**

We want to maintain an up to date e-mail contact list of our colleague family of graduates from our Educational Leadership program at St. Rose. Your receipt of this newsletter indicates that we have a functioning e-mail. However, if you have a more current or primary e-mail address different than the one we have on file, please let Kathleen Roark know by contacting her at Roarkk@strose.edu.
Educational Leadership Potential Long Term Course Schedule

Future planning of course offerings is difficult to do accurately. There are many variables including the number of students enrolled, faculty availability, budget, administrative approvals, etc. Below is a 3-year projected course schedule. It is very tentative, but provides some help to the program and students for planning. Please understand that this schedule is subject to change.

Subject to final College and State Education Department approvals, we will be tentatively offering a fully on-line School District Business Leader program beginning in September, 2015. These courses are listed for information to prospective students.

The SBL Cohort course schedule (in shaded) is for cohort students scheduled separately from our traditional students. Unlike our traditional SBL evening and summer program where students may self-pace, the cohort is a very intensive program where courses are automatically selected for students. SBL cohort classes are typically restricted to cohort students only. SBL traditional students should refer to the open registration courses listed below.

## Educational Leadership Potential Long Term Course Schedule - College of Saint Rose

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>SBL Cohort</th>
<th>SBL Traditional</th>
<th>On-Line SBL Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDA 503</td>
<td>Curr Rev</td>
<td>X1</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>EDA 505</td>
<td>Intro</td>
<td>X2</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>EDA 510</td>
<td>Suprv</td>
<td>X2</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>EDA 540</td>
<td>Law</td>
<td>X2</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>EDA 550</td>
<td>Fin</td>
<td>X1</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>EDA 590</td>
<td>Cr Issues</td>
<td>X1</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>EDA 546</td>
<td>Intern1</td>
<td>●x1</td>
<td>●x2</td>
<td>●x3</td>
</tr>
<tr>
<td>EDA 547</td>
<td>Intern2</td>
<td>●x1</td>
<td>●x2</td>
<td>●x3</td>
</tr>
<tr>
<td>EDA 503</td>
<td>Curr Rev</td>
<td>X2</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>EDA 505</td>
<td>Intro</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>EDA 510</td>
<td>Suprv</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>EDA 540</td>
<td>Law</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>EDA 550</td>
<td>Fin</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>EDA 590</td>
<td>Cr Issues</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>EDA 546/547</td>
<td>Intern 1&amp;2</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>EDA 601</td>
<td>Ldshp/Mgmt</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>EDA 602</td>
<td>Com. Policy</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>EDA 505</td>
<td>Intro</td>
<td>X1</td>
<td>X2</td>
<td>X</td>
</tr>
<tr>
<td>EDA 540</td>
<td>Law</td>
<td>X1</td>
<td>X2</td>
<td>X</td>
</tr>
<tr>
<td>EDA 543</td>
<td>Person</td>
<td>X1</td>
<td>X2</td>
<td>X</td>
</tr>
<tr>
<td>EDA 550</td>
<td>Fin</td>
<td>X1</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>EDA 589</td>
<td>Practicum</td>
<td>X1</td>
<td>X2</td>
<td>X</td>
</tr>
<tr>
<td>EDA 590</td>
<td>Cr Issues</td>
<td>X1</td>
<td>X2</td>
<td>X</td>
</tr>
<tr>
<td>EDA 596</td>
<td>Intern1</td>
<td>X1</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>EDA 597</td>
<td>Intern2</td>
<td>X1</td>
<td>X</td>
<td>X</td>
</tr>
</tbody>
</table>
Reminder: Applying for Administrative Certification

Once a student completes an approved certification program, The College recommends the student (now graduate) to the New York State Education Department (NYSED) confirming that the student has met our program requirements as registered. The graduate needs to actually file a certification application with New York State. NYSED uses an online processing system for NYS Teacher Certification called TEACH. All students will use the TEACH system to apply for their NYS Teacher certification. Everything, including payment, will be done online though the TEACH system. Instructions for doing so are posted on the College website link below. Please be sure to choose the appropriate set of instructions for your degree and certificate type (initial/professional – provisional/permanent). This sheet will give you step by step instructions to apply for your certificate(s) through the TEACH system. The link:

http://www.strose.edu/officesandresources/registrar/teachercertification

You can submit your teacher certification application through the TEACH system at any time before or after you graduate. However, your application will not be reviewed by NYSED until after The College of Saint Rose sends our recommendation. The college will automatically send this recommendation approximately 3 weeks after the end of your last semester.

You and your potential employers can check your certification status online at any time. Therefore, The College of Saint Rose does not issue letters confirming your pending certification status with NYSED.

At the bottom on each “Student Application Information Sheet“ is contact information for the NYS Education Department should you have problems with the TEACH system. If you have problems filling out your application or have any questions about certification, please email us at Certification@strose.edu.

In order to apply online, you will enter TEACH online services via the Office of Teaching Initiatives Web site at www.highered.nysed.gov/tcert and create a TEACH login and password at the New York State Directory Services site. Instructions are provided as you go through this process. Once you have created your login and password this step is completed and you never have to repeat this process (unless you forget your password).