

# The College of Saint Rose/Jenmarc

## Internship Commitment School Administration and Supervision Certification Program

### Instructions:

- Locate a mentor who is already has Massachusetts school building or school district certification and obtain the necessary signature.
- If your mentor is not a school building leader (principal), obtain the principal's permission as indicated by a signature on this form.
- If you work in a district-level capacity, you must organize an internship at the building level. You must have a principal's signature for this form to be complete.

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
*Street City State Zip*

Phone: \_\_\_\_\_  
*Home Cell Work*

Student ID (or Social Security Number): \_\_\_\_\_

\*\*\*\*\*

Mentor Name: \_\_\_\_\_

School Name: \_\_\_\_\_

School Address: \_\_\_\_\_  
*Street City State Zip*

Phone: \_\_\_\_\_

\_\_\_\_\_  
Applicant signature Date

\_\_\_\_\_  
Mentor signature Mentor Position Date

\_\_\_\_\_  
Principal Signature Principal Name Date

Office of Graduate  
Admissions and  
Continuing Education  
432 Western Avenue  
Albany, NY 12203

Phone: 518-454-5143  
Fax: 518-458-5479  
E-mail:  
ace@strose.edu

