

FACT SHEET FOR TAP AND OTHER NYS AWARDS

If you have been awarded a New York State TAP Award and/or a NYS Scholarship, there are several criteria that must be met before the award can be credited to your account. The College of Saint Rose provides an estimated TAP Award on the student's award letter; however, the NYS Higher Education Services Corporation (HESC) is the agency that makes the final determination as to the amount of a student's award. The College must then determine if a student meets certain eligibility standards before it can certify an award made by HESC. Please review each of the following statements.

1. You must meet one of the United States **citizenship** requirements.
2. You must meet **New York State residency** requirements.
 - a. A student must be a legal resident of NYS for at least 12 months before the term for which assistance is sought.
 - b. Nonresidents who begin full-time study in NYS during their first year of residing in NYS are not eligible for state-sponsored student aid, even though they may have resided in NYS for 12 or more months.
 - c. If there is a question about your residency, you may be required to complete a NYS Residence Review Questionnaire. HESC will then make the final determination of your residency status.
3. You must be a **matriculated** student, which means you have been accepted to the College and you are working toward the completion of a degree.
4. You must be a **full-time** student enrolled in at least 12 credit hours.
 - a. If you are currently repeating a class, and it is not required of you to do so, that class cannot be counted toward your full-time enrollment status.
 - b. In order to receive a part-time summer award, you must have a full-time semester immediately preceding the summer semester for which you are seeking a TAP Award, and you must have earned a total of at least 24 credits during the previous two semesters.
5. You must declare a **major** by your junior year.
6. You must be in **good academic standing**. The satisfactory academic progress requirements for NYS awards are not necessarily the same as those required for Federal and institutional financial aid.
 - a. **Pursuit of Program**—you must receive a passing or failing grade (A-F letter grade, not a W) in a certain percentage of courses each term, depending on the number of state awards you have received. The percentage is determined as follows:

<u>No. of Payments</u>	<u>Must Receive a Grade For</u>
1, 2	50 percent of minimum full-time enrollment (6 cr. hrs.)
3, 4	75 percent of minimum full-time enrollment (9 cr. hrs.)
5 or more	100 percent of minimum full-time enrollment (12 cr. hrs.)

- b. **Satisfactory Academic Progress**—you must accumulate a specified number of **credits** and achieve a specified **cumulative grade point average** each term, depending on the number of state award payments you have received. Beginning with the 2010 Summer term, non-remedial students first receiving NYS aid in 2007-08 and thereafter must be evaluated using the new Satisfactory Progress Chart listed below:

Before Being Certified For This Payment	A Student Must Have Accrued at Least This Many Credits	With at Least This Overall Grade Point Average (GPA)
1	0	0.0
2	6	1.5
3	15	1.8
4	30	2.0
5	45	2.0
6	60	2.0
7	75	2.0
8	90	2.0

The following chart will be used to evaluate students who first received TAP **prior to the 2007-08** academic year and students enrolled in the HEOP Program:

Before Being Certified For This Payment	A Student Must Have Accrued at Least This Many Credits	With at Least This Overall Grade Point Average (GPA)
1	0	0.0
2	3	1.1
3	9	1.2
4	21	1.3
5	33	2.0
6	45	2.0
7	60	2.0
8	75	2.0
9*	90	2.0
10*	105	2.0

*HEOP

- c. **Reinstatement of Good Academic Standing**—one of the ways in which a student who has lost good academic standing may restore this standing is to make up past academic deficiencies by completing one or more terms of study without receiving any state grants or scholarships. Check with the Financial Aid Office for additional information.
 - d. **C Average Requirement**—students who have received the equivalent of three semesters of NYS funded student financial aid must earn a minimum cumulative grade point average of at least 2.0 to be eligible for continued state-funded assistance. HEOP students and students who first received state aid in 2006-07 or earlier are required to earn a minimum cumulative grade point average of at least a 2.0 after having received 4 semesters of state aid.
 - e. **One-Time Waiver**—a student who has lost TAP eligibility due to unsatisfactory academic progress may request a one-time-only waiver.
 - The Request for One-Time-Only Waiver of Satisfactory Academic Progress Requirements for NYS Awards, Including TAP form is available in the Office of Financial Aid. You can also print it directly from the Saint Rose website, www.strose.edu. Click on **Offices and Resources**, then **Financial Aid**, and finally **Forms and Facts—2013-14 Awards**. The form is located under **NYS Grant and Scholarship Information**.
 - The completed form must be returned to the Office of Financial Aid and must be accompanied by the student's detailed description of the circumstances that affected his/her academic performance, as well as relevant documentation to support the request. The student must also outline a plan of action for staying on target for continued TAP eligibility.
 - The form must be signed by either the Director or Associate Director of Financial Aid **and** the Dean of the student's school.
 - The waiver is **NOT** automatic.
 - The waiver is intended only to accommodate extraordinary or unusual cases such as a serious illness, accident or personal or family crisis.
 - The waiver will be granted only when there is a reasonable expectation that the student will meet future satisfactory academic requirements.
7. You must not have used up all of your **TAP eligibility**.
- a. TAP points follow you from college to college. HESC tracks the number of payments each student has received and will not approve further payment once the limits have been reached.
 - b. Undergraduate students who are enrolled in a 4-year program can receive up to 4 years of TAP (8 semesters). Students who are enrolled in an approved 5-year program may receive an additional 5th year of TAP. The only recognized 5-year program at The College of Saint Rose is the HEOP program.
 - c. If you have previously received Aid for Part-Time Study (APTS) at either Saint Rose or another college, you have used 3 TAP points for each semester of APTS that you were awarded.

Students should contact the Office of Financial Aid for more detailed information regarding their eligibility for the NYS Grant and Scholarship programs by calling (518) 458-5464 or by emailing finaid@strose.edu. You may also contact the New York State Higher Education Services Corporation at www.hesc.org.