



THE COLLEGE OF SAINT ROSE

SPRING 2014 COMMENCEMENT INFORMATION at the Times Union Center (TUC)

DATE & TIMING: Saturday, May 10, 2014. Graduates should plan to arrive at the Times Union Center (TUC) no later than 8:45 a.m. Line up for graduating students will be in areas indicated by signs on the arena floor level (by the S. Pearl St. entrance). Guests should plan to arrive at the TUC by 9:00 am. The ceremony will begin at 10:00 a.m. and should end by approximately 1:00 p.m. There will be a reception directly following Commencement on the Campus Green at The College of Saint Rose (Rain site: Main Dining Room for graduates; Nolan Gym for undergraduates).

ADMISSION: Students are responsible for inviting guests to the TUC. Tickets are not required; however please inform guests, upon entering the TU to attend Commencement, they may be requested to provide the name of the student they are coming to watch graduate.

WHAT TO WEAR: This is a dress-up event. We encourage graduates to **not** wear jeans.

BALLOONS ARE NOT ALLOWED AT THE TUC ARENA. They can easily block the view of the ceremony for other guests.

SEATING: This is an open-seating event; therefore seats will be available on a first-come, first-served basis.

CEREMONY LINE-UP PROCESS: When you arrive at the TUC check-in area (by the S. Pearl St. entrance arena floor level), you will be given a card with your name on it and a number. The number corresponds to your placement in the line of march and degree conferring. You will be asked to locate your number on a ribbon taped to the floor; please take your place there.

DIRECTIONS TO THE COLLEGE OF SAINT ROSE: For guests that have reserved a seat on the shuttle bus to the TUC or need directions to The College of Saint Rose, directions can be located at this website link:
http://www.strose.edu/about_saint_rose/maps_directories/how_to_get_here

DIRECTIONS TO TU CENTER FROM COLLEGE & PARKING: Take Madison Ave. (east) towards Downtown Albany. Make a left turn onto Grand St. Follow Grand St. to the end (intersection of Market St) and make a left onto Market St. Follow Market St. towards Eagle Street. The garage entrance is on the right before you reach Eagle St. Parking is approximately \$4.00 - the garage will open about 7:30 a.m. The Market St. garage is at the Concourse level and is the best place to park. The link to nearby parking areas is:
<http://www.timesunioncenter-albany.com/Directions-c26.html>. The address for the TUC is 51 South Pearl St., Albany, NY 12207.

PHOTOGRAPHER INFORMATION: Please visit www.gradimages.com for information regarding pictures available for purchase, which will be taken by GradImages during the ceremony.

SPECIAL NEEDS SEATING & PARKING: Reserved seating is available for elderly, guests with walking limitations, and those in wheelchairs. These areas are located directly off the Concourse level and include platform areas for wheelchairs and one row (Row S) for those with walking impairments (for limited guests). To reserve seats for these guests, **students** please contact Debi Matney at matneyd@strose.edu from your **student email account to request and submit a special needs guest form.** **The deadline for reserving special needs guest seating is April 30th.** One family member or guest is required to remain with any wheelchair-bound person in your group **at all times.** We highly suggest that any guests with mobility needs that are unable to walk long distances or climb stairs use a wheelchair (please consider borrowing or renting one if your guest does not own one). Additionally we recommend that you use the parking garage located directly behind the Times Union Center which provides direct, covered access to this building on the Concourse level (where wheelchair and special needs seating is located). Ushers will be available to assist with seating at this parking garage entrance to the TUC. Entry to this garage is directly off of Market St. just before you reach Eagle St. The parking fee is approximately \$4.00 for this garage. It will open at around 7:30 a.m., which is one hour prior to guest admittance to the TUC. We suggest guests with special needs arrive as early as possible for the best choice of parking or, if applicable, handicap parking.

VIDEO STREAMING: Family and guests may watch Commencement live from their computers via the College's website. The College URL for viewing is <http://www.strose.edu/commencement> (Related Links - Live Ceremony Broadcast).

VIDEO TAPING: Video taping will be tied into the live streaming this year. The Commencement ceremony will be offered online to download for free from May 13 through June 16, 2014 at <http://www.strose.edu/commencement>.

RECESSIONAL: Faculty will march out first. They will form two "honor guard" lines which all graduates will march through and will end up on S. Pearl St. Please arrange to meet your families on S. Pearl St. which will be coned off to vehicle traffic.

QUESTIONS: Contact Debi Matney in the Events Scheduling and Administration Office at matneyd@strose.edu or 518-454-5171.